



California State Data Center Consolidation and
Statewide Information Technology Realignment
Data Center Steering Committee

Project Title	California State Data Center Consolidation and Statewide Information Technology Realignment
Charter Date	November 30, 2004
Executive Sponsor	J. Clark Kelso, <i>State Chief Information Officer</i>
Technology Services Commission	<p>The State Chief Information Officer has convened a “Data Center Steering Committee” which shall consist of the following persons or their designees:</p> <ul style="list-style-type: none">▪ J. Clark Kelso, <i>State Chief Information Officer, Chairperson (non-voting);</i>▪ Director of Finance, <i>Vice-Chairperson;</i>▪ CIO for the State Controller;▪ AIO of Business, Transportation and Housing Agency;▪ AIO of Environmental Protection Agency;▪ AIO of Health and Human Services Agency;▪ AIO of Labor and Workforce Development Agency;▪ AIO of Resources Agency;▪ AIO of State and Consumer Services Agency;▪ AIO of Youth and Adult Correctional Agency;▪ Director of Homeland Security;▪ Secretary for Education;▪ CIO of the Department of Food and Agriculture;▪ CIO of the Department of Veterans Affairs.
Background	<p>California Governor Arnold Schwarzenegger’s August 24, 2004 Executive Order S-13-04 to consolidate the Stephen P. Teale and Health and Human Services Agency data centers is a strategic first-step to literally transform the way information technology will be used throughout the Executive Branch. The Executive Order states, in part:</p> <p>A. Information technology infrastructure, which includes such things as mainframes, mid-frames, servers, personal computers and associated peripheral equipment, networks, and operating systems to support the foregoing, has been dispersed across many data centers and state agencies; and</p> <p>B. The Legislative Analyst's Office recommended in 2003, the consolidation of the Stephen P. Teale Data Center and the Health and Human Services Agency Data Center; and</p>

- C. The State Chief Information Officer concurred in that recommendation and advocated a broader realignment of management responsibilities over the Executive Branch's information technology infrastructure and resources (see Re-alignment of Responsibility for the Management of the State's IT Resources and Infrastructure (May 14, 2003)); and
- D. The California Performance Review recommends that the Stephen P. Teale Data Center and the Health and Human Services Agency Data Center be merged into a newly-established "Department of Technology Services" with a much broader, customer-oriented mission than either of the existing data centers and that other information technology infrastructure be managed by the proposed Department of Technology Services; and
- E. Any delay in implementing consolidation and realignment will waste state funds and undermine the security, quality and risk management of our information systems.

Executive Order S-13-04 further states, in part:

- 1. The goal of data center consolidation and information technology realignment is to substantially improve the performance of the Executive Branch in managing its information technology infrastructure with particular focus on (1) receiving best value in the acquisition, management and operation of its information technology infrastructure and resources, (2) realizing with its information technology infrastructure the most appropriate levels of security, quality and risk management, and (3) ensuring that agency core competencies are reinforced and respected.
- 2. The Stephen P. Teale and Health and Human Services Agency Data Centers will consolidate their operations and activities to the maximum extent permitted by existing law. The Director of the Stephen P. Teale Data Center shall lead the planning for and implementation of the consolidation of the Stephen P. Teale Data Center and the Health and Human Services Agency Data Center, excluding the System Integration Division, so that the consolidated entity becomes a customer-focused, technology services organization with greater flexibility and capacity than either data center now possesses. The consolidated entity will serve the common information technology needs of Executive Branch entities with accountability to customers for providing secure services that are responsive to client needs at a cost representing best value to the state and consistent with the strategic objectives of the state's information technology program as determined by the State Chief Information Officer.
- 3. Management authority over information technology infrastructure in the Executive Branch shall be realigned consistent with the goal set forth in paragraph 1 to the fullest extent permitted by applicable law. To the extent complete consolidation requires legislative enactment, such legislative proposals shall be a part of the plan. The Director of the Stephen P. Teale Data

	Center shall lead the planning for and implementation of the appropriate realignment of information technology infrastructure and resources between Executive Branch departments and the consolidated data centers.
--	---

Purpose	In support of the Executive Order S-13-04, and to ensure execution of its decrees, the State Chief Information Officer has convened the Data Center Steering Committee to provide oversight of data center consolidation.
----------------	---


Organization and Structure	<p>A. The State Chief Information Officer will serve as the non-voting Chairperson of the Committee. The Director of Finance will serve as the Vice-Chairperson of the Committee.</p> <p>B. The Committee shall meet as often as it deems necessary, but not less than once each quarter. The Chairperson may call special meetings of the Committee as the Chairperson deems necessary.</p> <p>C. A quorum shall consist of seven members of the Committee. All decisions of the Committee shall be made by a majority vote of the voting membership of the full Committee.</p> <p>D. The Committee may appoint a committee of one or more of its members to perform any act within the power of the Committee itself to perform.</p>
-----------------------------------	--

Authority and Accountability	<p>A. The Committee is the oversight body for data center consolidation and will accept for review and comment those items brought forth by the Committee Chairperson or the Director of the Stephen P. Teale Data Center (hereafter referred to as Teale Director).</p> <p>B. The Teale Director is the chief executive charged with planning, leading and implementing data center consolidation. The Teale Director is accountable to the Committee with respect to data center consolidation activities.</p> <p>C. A Consolidation Management Office (CMO) will be established within the data centers and will be assigned by the Teale Director overall project responsibility for data center consolidation. The CMO will be the project leadership, planning, directing, management, coordinating and control body for data center consolidation and realignment, and will be accountable to the Teale Director.</p>
-------------------------------------	--

General Duties	<p>A. The Executive Sponsor will ensure sustained executive support for successful data center consolidation and information technology realignment.</p> <p>B. The Committee Chairperson will oversee Committee activities to ensure informed, balanced and expeditious Committee decisions. The Committee Chairperson will facilitate final arbitration on issues that cannot be resolved by</p>
-----------------------	---

	<p>the Committee.</p> <p>C. The Committee will ensure the necessary decisions, resources and cross-agency collaboration for successful data center consolidation.</p> <p>D. The Teale Director will seek input from the Director of the Health and Human Services Agency Data Center in consolidation planning deliberations at the data center level, allowing input before issues or plans are brought before the Committee.</p> <p>E. The CMO will ensure leadership and project management for a coordinated, independent and objective approach to managing data center consolidation and information technology realignment, consistent with project management best practices.</p>
--	---

Charter Modifications	This charter is to remain in effect until modified and approved by the Executive Sponsor.
------------------------------	---

Charter Approvals			
	J. Clark Kelso, State <i>Chief Information Officer</i>		Date
			Nov. 30, 2004